

November 11, 2021

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7p.m. November 11, 2021. Present: Jim Porath, Brian Vaughn, Justin Wykoff, Clint Stauffer and John Earley. Also present: Manager Roger Saxton and Board Clerk Stefanie Simmons. Guests present were Bill and Debbie Smitt and Krista Tacey-Cater Houghton Lake Resorter.

1. Motion Earley, second Vaughn that the agenda be approved as presented. All Ayes, Motion carried.
2. Motion Wykoff, second Vaughn that the minutes from the regular meeting held October 28, 2021 be approved as presented. All Ayes. Motion carried.
3. Motion Vaughn, second Stauffer that payroll in the amount of \$84,238.80 covered by voucher #8960, be approved as presented. Roll Call Vote Vaughn Aye, Earley Aye, Wykoff Aye, Stauffer Aye, Porath Aye. Nays None. Motion carried.
4. Motion Earley, second Stauffer that bills in the amount of \$188,742.14 covered by voucher #8961, be approved as presented. Roll Call Vote Vaughn Aye, Earley Aye, Wykoff Aye, Stauffer Aye, Porath Aye. Nays None. Motion carried.
5. Administrative Rules and Regulating Driveways, Banners and Parades was tabled until the next regular meeting.
6. Motion Vaughn, second Earley to extend the manager's contract for a three (3) year period with annual evaluations, a \$2,500 stipend to compensate for time as interim manager and raise his annual salary to \$84,000. Roll Call Vote: Wykoff Aye, Earley Aye, Vaughn Aye, Porath Aye, Stauffer Nay. Motion carried.
7. Motion Wykoff, second Vaughn to allow Chair Porath and Vice Chair Earley to sign MDOT contract 21-5392 for Cedar Creek and Ausable River Bridge PM work. All Ayes. Motion carried.
8. Motion Vaughn, second Stauffer to allow Chair Porath and Manager Saxton to sign the title sheet for Old 76 Federal Aid ultrathin for 2022. All Ayes. Motion carried.
9. Updated MCRCSIP COVID 19 protocols were discussed.
10. Correspondence: 1) Michael R. Kluck letter 2) MCRCSIP update on OSHA vaccine mandate/current quarantine requirements 3) MCRCSIP new employee safety awareness training 4) CRA Legislative updates 5) CRASIF November breakroom news 6) Bill Henn – Attorney client memo
11. Manager's report was presented.

12. Commissioner's Reports were given: Stauffer – 76 Bridge hole, Local contractors working in the right of way without signs. Vaughn – was able to witness MDOT skid tests on M-55. Earley Thank you to Roger for his first year as manager and is looking forward to working with him in the future. Porath – Thank you to Neil and Stefanie for their reports to the Board. Thank you to Roger for his first year.

There being no further business to come before the Board, Chair Porath declared the meeting adjourned at 7:29 p.m. The next regular meeting will be held December 9, 2021.

(Minutes Subject to Board Approval)

Stefanie E. Simmons, Board Clerk

James Porath, Chair