

April 14, 2016

A regular meeting of the Roscommon County Board of Road Commissioners was held at 10:00 a.m., April 14, 2016 at the Road Commission office. Present: Jim Porath, Fred Chidester, Tom McGinnis and Clinton Stauffer. Also present: Manager Timothy L. O'Rourke and Board Clerk Stefanie Simmons. Guests present: Krista Tacey-Cater – Houghton Lake Resorter, Scott Eckstorm – RCRC purchasing agent, Lance Cherven RCRC, Don Collins, and David Udy. Commissioner Akin was absent.

1. Motion Chidester, second Stauffer that the Agenda be approved with the addition of #9 Markey Township Local Road Agreements and #10 Gerrish Township Local Road Agreement under new business. All ayes. Motion carried.
2. Motion McGinnis, second Stauffer that minutes from the Regular meeting held March 24, 2016 be approved as presented. All ayes. Motion carried.
3. Motion McGinnis, second Stauffer that payroll in the amount of \$85,064.01, covered by voucher #8687, be approved as presented. Roll Call Vote: Porath -Aye. Stauffer-Aye. Chidester – Aye. McGinnis-Aye. Nays: None. Akin – Absent. Motion carried.
4. Motion Chidester, second Stauffer that bills in the amount of \$344,159.16, covered by voucher #8688, be approved as presented. Roll Call Vote: Porath -Aye. Stauffer-Aye. Chidester – Aye. McGinnis-Aye. Nays: None. Akin – Absent. Motion carried.
5. Discussion was held on the old office building. Letter requesting zoning change will be sent.
6. The matter of borrowing against future road funds was tabled until Manager O'Rourke can meet with CMDA.
7. Permit fees were discussed.
8. Motion Chidester, second Stauffer to send a letter asking to amend the contract for the Chip/Fog seal on F97 South and F18. Roll Call Vote: Porath -Aye. Stauffer-Aye. Chidester – Aye. McGinnis-Aye. Nays: None. Akin – Absent. Motion carried.
9. Motion McGinnis, second Chidester to allow Backus Township to roll over unused allocation from 2014, 2015, 2016 in the amount of \$6,173.21 for use on Nestel Road in 2017. All Ayes. Motion carried.
10. Motion McGinnis, second Chidester to sign Local Road Agreement with Denton Township for work to be done on **Bright Angel, W. Nestel and White Deer Trail** for the estimated amount of \$110,976.67, with the Road Commission share being \$17,431.55, also for work to be done on **Maple Grove** for the estimated amount of \$20,604.97, with the Road Commission share being -0-, and for work to be done on **Ridgeview Drive** for the estimated amount of \$43,935.49, with the Road Commission share being -0- and **Wooden Key Drive** for the estimated amount of \$44,448.21 with the Road Commission share being -0-. All ayes. Motion carried.
11. Motion Chidester, second Stauffer to accept staff recommendations to purchase 2 2017 Western Star tandem axle trucks from Grand Traverse Diesel Service @ \$119,812.00 each for a total bid price of \$239,624.00. Roll Call Vote: Porath -Aye. Stauffer-Aye.

Chidester – Aye. McGinnis-Aye. Nays: None. Akin – Absent. Motion carried.

12. First Quarter Budget was discussed. Manager reported that the Road Commission is right on track.
13. Discussion was held on tree cutting procedures.
14. Motion McGinnis, second Stauffer to send the letter for 2018-2020 small urban call for projects. All Ayes. Motion carried.
15. Motion Chidester, second Stauffer to allow office manager Simmons to pursue GovPay.net for accepting credit card payments. All Ayes. Motion carried.
16. Motion McGinnis, second Stauffer to allow staff to request changing CR103 and CR106 to NFC status. All Ayes. Motion carried.
17. Motion Chidester, second McGinnis to sign Local Road Agreement with Markey Township for work to be done on **Higgins Lake Forest Estates #3, Avon, Englewood, Staton Way, Vista Drive and Winchester Drive** for the estimated amount of \$103,002.00, with the Road Commission share being \$-0-. Also, work to be done on **Higgins Lake Forest Estates #2 Bourbon Street, Burgandy Way, Burlington, Caduca, Dover, Heritage Way and Rio Drive** for the estimated amount of \$129,298.00, with the Road Commission share being \$8,689.07, and for work to be done on **Shady Grove Lane** for the estimated amount of \$31,810.00, with the Road Commission share being -0-. All ayes. Motion carried.
18. Motion Stauffer, second McGinnis to sign Local Road Agreement with Gerrish Township for work to be done on **Pinewood Drive** for the estimated amount of \$55,000.00 and the Road Commission share being \$31,199.00. All Ayes. Motion Carried.
19. Correspondence: 1) Service Complaint Emails. 2) RUSH PAC Golf outings. 3) CRA – Competitive bidding acts. 4) RUSH PAC Thank you for the silent auction donations.
20. Manager's Report was presented.
21. Commissioner's Reports were given. Stauffer – Brush work on CR100 looks great. Chidester – attended the recycle meeting. June 4, 2016 will be the household hazardous waste day. Porath – canopy work looks great. Staff did a good job with the last storm.
22. Public Comments: Dave Udy – Road commission service is not an issue. He introduced himself as running for Gerrish Township Supervisor.

At 11:10 a.m., Vice Chair Porath declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., April 28, 2016, at the Road Commission Office.

(Minutes subject to Board approval)