

November 14, 2013

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., November 14, 2013 at the Road Commission office. Present: Chair Thomas McGinnis, Vice Chair Fred Chidester, Member Jim Porath, Member Kim Akin, and Member Clint Stauffer. Also present: Manager, Tim O'Rourke and Board Clerk Stefanie Simmons. Guests present: Krista Tacey Cater – Houghton Lake Resorter, Bruce Olson, Ken Dennings, Mary Butt, MJ and Dale Hartman.

1. Motion Porath, second Stauffer that the Agenda be approved as presented. All ayes. Motion carried.
2. Motion Porath, second Chidester that the Minutes from the Regular meeting held October 24, 2013 be approved as presented. All Ayes. Motion carried.
3. Motion Akin, second Stauffer that the Minutes from the special meeting held October 24, 2013 be approved as presented. All Ayes. Motion carried.
4. Motion Akin, second Stauffer that payroll in the amount of \$70,552.54, covered by voucher #8565, be approved as presented. Roll Call Vote: Chidester - Aye. Porath - Aye. Stauffer - Aye, Akin – Aye. McGinnis – Aye. Nays: None. Motion carried.

Motion Porath, second Stauffer that bills in the amount of \$276,345.32 covered by voucher #8566, be approved as presented. Roll Call Vote: Chidester - Aye. Porath - Aye. Stauffer - Aye, Akin – Aye. McGinnis – Aye. Nays: None. Motion carried.

5. Public Comment: 1) James Butt presented before the Board. Mr. Butt requested that the Board reconsider the abandonment of Summit Road, Lyon Township from "Maple to Peach. Mr. Butt states that his neighbor installed a fence in the middle of the road and he is unable to access his garage with his trailer. Discussion was held. Commissioner Akin will try to help resolve this issue. 2) Bruce Olson presented before the Board – Mr. Olson thanked the Board for the work done on Michelson Road. He was always treated with respect and pleasant attitudes when approached or approaching our crews.
6. Motion Porath, second Akin to adopt the Hazard Communication Policy as presented. All Ayes. Motion Carried.
7. Motion Akin, second Stauffer to adopt the Encroachments at Road End Policy as presented. All Ayes. Motion Carried.
8. Motion Chidester, second Akin to adopt the Abandonments at Road End Policy as presented. All Ayes. Motion Carried.
9. Motion Akin, second Porath to adopt the Temporary Sign Removal Policy as presented. All Ayes. Motion Carried.
10. Motion Porath, second Chidester to adopt the Seawalls and Soil Erosion Control Measures at Road Ends Policy as presented. All Ayes. Motion Carried.
11. Bid Tabs were presented to the Board for the Long Pointe Drive Structure. Motion

Akin, second Chidester to accept all bids and award in the best interest of the RCRC. Ayes – Chidester, Akin, Stauffer and McGinnis. Commissioner Porath Abstained. Motion Carried.

12. Proposed 2013 Amended Budget was reviewed. Motion Akin, second Porath, that the 2013 Amended Budget be adopted as presented. All ayes. Motion carried.
13. Proposed 2014 Budget was discussed. Motion Akin, second Chidester, that they adopt the 2014 Budget as presented. All ayes. Motion carried.
14. Motion Akin, second Porath, that Board approve the allocation of the Distributive Expense to various accounts as required for the preparation of the annual Act 51 Financial Report. All ayes. Motion carried.
15. Discussion was held regarding the Gerrish Township Drainage District maps.
16. Discussion was held regarding Permits and the fee schedules. A permit committee will be set up to research permits and fees.
17. Motion Akin, second Stauffer to allow Manager to increase the annual overtime hours for the Admin staff to an additional 300 hours. All Ayes. Motion carried.
18. Correspondence: 1) Sheridan Drive Motion Hearing. 2) Donna Hydorn – Brown Street R.O.W. Markers. 3) TMAC – upcoming Asset Management workshops 4) CMCHD – Northtwin Condominium Construction 5) Sharon Gmerick – tree complaint 6) David Batchelor – Road end practices/policies 7) Stan Mandziuk – road end summary 8) MDOT – overhead/indirect costs and charges 9) MDOT – PA 152 annual certification on health care cost compliance 10) MDOT – signal charges changes.
19. Manager's Report was presented.
20. Commissioner's Reports were given. Stauffer – presented with a 'shake the mailbox' sign. Akin – Was appreciative of our crew when she had to drive the icy roads on Veteran's Day. Chidester – Attended the recycle meeting. Talked about the 2000' of noncertified road at the end of Towerhill Road. Porath – Would like to discuss bringing the workman's comp employees back to work on light duty. The painted plows done by the schools look great. Would like RCRC to review the trail system that is being designed by Gosling-Zubak. McGinnis – nothing to report at this time.
21. Public Comments: Bruce Olson – wants to applaud the Board for considering bringing an injured employee back on light duty.

There being no further business to come before the Board, Chair McGinnis declared the meeting adjourned at 8:16 p.m. The next regular meeting will be held at 7:00 p.m., December 12, 2013, at the Road Commission Office.

(Minutes subject to Board approval)

Stefanie Simmons, Board Clerk

Thomas McGinnis, Chair