

September 13, 2012

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m. on September 3, 2012 at the Road Commission office. Present: Chair Kimberly Akin, Vice Chair Tom McGinnis, Members Clint Stauffer and Jackie Bertsch, Manager Tim O'Rourke and Office Manager Stefanie Simmons. Guests present: Fred Chidester, MJ and Dale Hartman, Kevin Howe & Desiree Marshall – Roscommon County Weekly, Byron and Jean Jacobus, Krista Tacey-Cater – Houghton Lake Resorter, Fred Koenigbauer, Fred Hoewe, Larry Paxton, Gary Hall, Pat Springstead HLPOA, and Nancy LeGrand .

1. Motion Bertsch, second Stauffer that the agenda be approved with the addition to New Business #8 Roscommon County Weekly. All Ayes, motion carried.
2. Motion McGinnis, second Stauffer to accept the minutes from the regular meeting held August 23, 2012. All Ayes, motion carried.
3. Motion Bertsch, second Stauffer that payroll in the amount of \$71,638.41 covered by voucher #8502 be approved as presented. Roll Call Vote: McGinnis-aye, Bertsch-aye, Stauffer-aye, Akin-aye. Nays: None. Motion carried.
4. Motion Stauffer, second McGinnis that payroll in the amount of \$65,521.98 covered by voucher # 8503 be approved as presented. Roll Call Vote: Bertsch-aye, McGinnis-aye, Stauffer-aye, Akin-aye. Nays: None. Motion carried.
5. Motion Stauffer, second McGinnis that bills in the amount of \$164,723.11 covered by voucher # 8504 be approved as presented. Roll Call Vote: Bertsch-aye, McGinnis-aye, Stauffer-aye, Akin-aye. Nays: None. Motion carried
6. Brief Public Comment: Larry Paxton, candidate for County Drain Commissioner, introduced himself to the Board and guests.
7. Newman/Taepke Road End Agreement consent judgment has not been received at this time. Item tabled until next regular meeting.
8. Motion Bertsch, second McGinnis to accept all catch basin cleaning bids and award to the low bidder of Pollution Control Services for \$43.00 per unit with a jetting charge of \$190.00/hour for a 2 man crew. All Ayes. Motion carried.
9. Discussion was held on the APAM award submittal. Manager O'Rourke will submit the CR401 project for award.
10. Motion Bertsch, second McGinnis to accept Bob Bedell's Retirement letter with great regret and appreciation for his 36 years of service. All Ayes.

11. Foreman replacement procedure was discussed. There are four current employees that are interested in the position. Foreman Tuck will be the lead foreman and planning person with no wage increase. The new foreman will be hired at base foreman's wage of \$22.01/hour. Both positions will be probationary for a period of one year with reviews being done at least quarterly. The new foreman will be allowed to return to the crew if the Board or employee are not happy with the position. Interview committee will consist of Manger O'Rourke, Commissioner Bertsch and other members of administrative staff as needed.
12. Motion Bertsch, second Stauffer to award quote for CR401 guardrail to J&J Contracting at a cost of \$6300.00. All Ayes. Motion carried.
13. Motion McGinnis, second Stauffer to approve doing 2 speed studies for Markey Township as requested by their Board. All Ayes.
14. Payroll direct deposit was discussed. Board allowed staff to get further details and move ahead with direct deposit.
15. On-call foreman pay was discussed. Motion Bertsch, second McGinnis that on-call foreman pay will be \$25.00 per day for Saturday and Sunday also to include \$25.00 for a Holiday if a Holiday should fall within the weekend. Foreman will also receive overtime pay for time worked. All Ayes, motion carried.
16. Discussion was held on dead trees in the right-of-way of a non-certified road. Board consensus is if the tree falls, the Road Commission will cut the tree to the extent that it is not blocking the motoring public. Otherwise, no money will be spent on a non-certified road. Homeowners on the adjacent property may pull a permit to cut trees at their expense.
17. The Roscommon County Weekly presented to the Board with advertising options. The Board thanked them for their time.
18. Correspondence: 1) CRAM negotiating – MDOT Maintenance Contract 2) Kremm Timber Bridge – Name Change 3) E.A. Hassler – Grosbeak Blvd Pathway 4) Mika, Meyers, Becket and Jones – program invitation 5) MCRCSIP – Refund. Manager O'Rourke to write a letter to MCRCSIP requesting they provide the Road Commission with the formula for refund. 6) Mercy Hospital - Flu Vaccines. 7) Gerrish Township – Specialty sign procedure 8) MDOT – State maintenance contract 9) Denton Township – No parking request on Iroquois 10) Priority Health – State changes.
19. Manager's report was given.
20. Commissioner's reports: Bertsch: Congratulations to Manager O'Rourke on being elected to the CRAM Directors position. Questioned the article in the Roscommon

County Weekly by Bev Luther regarding Campground Road. Stauffer: CR100 the gravel strip along the sidewalk will be restored with grass. McGinnis: Congratulations to Manager O'Rourke for the CRAM Board of director's position. Asked when the temporaries will be let go for this term. Temps will be released at the end of September and off the month of October. Questioned if the dura patchers will do pothole patching when they are done with the maintenance dura patching. Akin: Congratulations to Manager O'Rourke on the CRAM Board of Director's position. Attended the County Commissioners meeting and they have decided to wait until after the general election to appoint someone to the remainder of the Bill Ancel's term.

21. Public Comment: Gary Hall – Iroquois – Good job on the Iroquois project and thank you for the swale ditches.

At 8:30 p.m. Chair Akin declared the meeting adjourned. The next regular will be held at 7:00 p.m. on September 27, 2012 at the Road Commission Office.

Minutes Subject to Board Approval

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Stefanie E. Simmons, Office Manager

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Kimberly R. Akin, Chair