

December 15, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., December 15, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Clinton Stauffer, and Thomas McGinnis, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Krista Tacey-Resorter, Gerrish Twp. Supervisor Frank Homola, Mary Jane Hartman-HLPOA, Dale Hartman, and Fred Hoewe.

1. Motion Stauffer, second Akin, that the Agenda be approved as discussed; with one addition and one correction under new business. All ayes.
2. Motion Akin, second McGinnis, that minutes of the regular meeting held Nov. 17, 2011 be approved as presented. All ayes.

Motion Akin, second Stauffer, that minutes of the special meeting held Dec. 1, 2011 be approved as presented. All ayes.

3. Motion Ancel, second McGinnis, that payroll and one bill due and payable in the amount of \$68,561.36, covered by voucher #8465, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion McGinnis, second Stauffer, that payroll and one bill due and payable in the amount of \$68,994.32, covered by voucher #8466, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Akin, second Stauffer, that bills due and payable in the amount of \$283,275.67, covered by voucher #8467, be approved as presented. Roll Call Vote: McGinnis-Aye. Stauffer-Aye. Akin-Aye. Ancel-Aye. Bertsch-Aye. Nays: None. Motion carried.

4. Fred Hoewe reported that a log has been left on a Grand Blvd. curve by a tree-trimming crew. RCRC will contact tree-trimming company to clean-up, or if the owner wants the wood, we will have the RCRC crew push back onto private property.
5. Fred Homola, Gerrish Twp. Supervisor, presented on the Gerrish Township Park & Marina on CR 200. Gerrish Twp. requests abandonment of Mill Street, from CR 200 to the shore of Higgins Lake. Supervisor also requested a waiver of the \$600 abandonment fee. The matter was tabled until the next regular meeting.
6. Proposed RCRC Morale Committee program has been reviewed by Attorney Kluck. Letters of Understanding have been prepared for Union and Non-Union employees. Motion Ancel, second Akin, that the pilot recognition program begin January 1, 2012; provided all signatures have been received on the Letters of Understanding. All ayes.
7. Electrical savings data due to lighting upgrade was reviewed. Savings in the first year of 67,000 KWH or \$7,000; however we have installed a 6,000 gal. emulsion tank which runs on electricity, so the true savings on the lighting upgrade is not known.
8. A Resolution to rescind the Board's 2008 final plat approval for Eagles' Bluff, Lyon Twp., was offered for adoption by Commissioner Akin, second by Stauffer (attached). Roll Call Vote: Stauffer-Aye. Akin-Aye. Ancel-Aye. McGinnis-Aye. Bertsch-Aye. Resolution declared adopted.

9. CARES Employee Assistance Program is not being utilized by employees. Manager suggests we drop the program and save \$1,518.00 per year. Motion Akin, second McGinnis, that Board accept Manager's recommendation and discontinue the CARES Employee Assistance Program. All ayes.
10. CRAM Board Membership and Committee Appointments for 2012 were reviewed. Board has no objection to Manager serving on CRAM's Engineering Committee and as Vice Chair on the Vacationland Council, and Commissioner Ancel serving on CRAM's Commissioner's Committee.
11. CRAM is requesting nominations for the Best Practices Award (RCRC will submit for the Morale Committee Recognition Program) and the CRAMmy Award (RCRC will submit for our website, the ride-around brochure, and the winter flyer, including the coloring contest).
12. Retiree health insurance program was presented to the Board and Union Stewards on December 1, 2012. Motion Akin, second Stauffer, to approve the change from Seniors Choice to Benistar as proposed by George Molnar, Health Insurance Services, effective 2/1/12. All ayes. Staff will set up a meeting with retirees.
13. Coloring Contest winners have been selected. Thank you to all of those that entered.
14. Motion Ancel, second Akin, that Board approve and authorize Chair to sign the Principal Plan Amendment to Comply with the Worker, Retiree, and Employer Recovery Act of 2008 and the Small Business Jobs Act of 2010. All ayes.
15. Chair setup a RCRC Policy Committee of Commrs. Akin and Bertsch, and one Administrative person. Board policies will be reviewed, organized, and a recommendation for changes given to the Board. The committee will report back to the Board at the end of the first quarter of 2012.
16. Motion McGinnis, second Stauffer, that Manager be authorized to sign the Delta Dental contract renewal. All ayes.
17. Correspondence: 1) MDOT's 5 Year Plan Press Release. 2) Dick Adkins, PERT-Response to letter of denial. 3) MDOT-Nov. Maint. Report. 4) County Engineer's Workshop-Draft Agenda. 5) Delta Dental renewal notice. 6) Mr. Crispy-Thank you to employee Barry Brown for assistance. 7) MDOT-Guardrail damage procedure update. 8) Comfort Suites-Lakeside; Cumberland Princess permit extension request. 9) Anderson Partners, LLC re: Cumberland Princess. 10) Higgins Lake Winter Festival notice. 11) Offer from RETAP to do a free onsite Energy & Waste Assessment. Staff will contact the group and request an assessment. 12) Priority Health-Approval for renewal. 13) MCRCSIP re: Safety Day presentation. 14) Specialty Claims response to M55 accident claim. 15) Catherine Erickson-Sunrise Run event request. 16) MDOT-Maintenance Audit Changes. 17) MDOT-Yearly Road Certification Notice.
18. Manager's Report was presented.

At 8:20 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., Jan. 12, 2012 at the Road Commission Office.