

November 17, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., November 17, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Clinton Stauffer, and Thomas McGinnis, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Krista Tacey-Resorter, Gerrish Twp. Supervisor Frank Homola, Kenneth Gilchrist, Larry Bittner, Pat Springstead-HLPOA, Sarah Michayluk-AmeriCorps.

1. Motion Stauffer, second Akin, that the Agenda be approved as presented. All ayes.
2. Motion Akin, second Ancel, that minutes of the special meeting held Oct. 27, 2011 be approved as presented. All ayes.

Motion McGinnis, second Stauffer, that minutes of the regular meeting held Oct. 27, 2011 be approved as presented. All ayes.

3. Motion Akin, second Stauffer, that payroll due and payable in the amount of \$62,476.76, covered by voucher #8463, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.

Motion Akin, second Stauffer, that bills due and payable in the amount of \$420,974.00, covered by voucher #8464, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Motion carried.

4. Larry Bittner complimented the Board on the CR 401 project and paved shoulders. He requests the same type of project be done on Lake James Drive, Denton Township, namely the widening and paving of adjacent gravel shoulder(s).
5. Kenneth Gilchrist, Hyslop St. resident, questions whether there is adequate site distance at Frosty Lane coming out onto W. Higgins Lk. Drive. Manager has investigated and stated that the sight distance is adequate and as required in the MMUTCD. Chair will drive it in the next couple of weeks and contact Mr. Gilchrist thereafter.
6. Sarah Michayluk, AmeriCorps volunteer, presented a final draft of the Houghton Lake Roadend Inventory 2011. Due to this summer's low water level, Michayluk emphasized the fact that future site visits are in order before any plans are made to prioritize stabilization projects. Board and Staff thanked Michayluk for the work she has completed for the RCRC this summer.
7. Manager provided a written response to his evaluation per the Chair's request. A proposed memo to the administrative staff was presented for Board's review in regard to Manager's expectations on work turned in. Board had no objections to the memo as written.
8. CFO Burns reported that the meeting/travel spreadsheet is done and available for review at an upcoming Budget meeting.
9. Health insurance plan for road commissioners: Manager recommended the County Board be asked at their meeting of 11/22/11 to place the RCRC Board on the least expensive plan between the two entities. The RCRC Board is uncomfortable with requesting any particular plan, and notes that MCL 224.8(2), provides that "the County Board of Commissioners shall fix the compensation of County Road Commissioners". By unanimous consensus, Board requests Chair Bertsch and Manager attend the meeting of 11/22/11 and present health insurance cost

information to the County Board so that they may make an informed decision.

10. Comfort Suites Lakeside requests an extension of their R/W permit to April 30, 2012. Manager recommends the request be denied, and boat be moved out of the Spot Landing R/W by November 30, 2011, Manager has a list of recommended actions to be taken by the RCRC. Board accepts Manager's recommendation that the request be denied and recommended actions taken if needed.

11. Commissioner Stauffer moved for the adoption of the following Resolution, second by Commissioner Akin:

WHEREAS, the Roscommon County Board of Road Commissioners desires to abandon and discontinue an unnamed road, and

WHEREAS, the Roscommon County Board of Road Commissioners has authority, pursuant to MCL S224, MSA S9.118 to abandon all or part of a county road, and

WHEREAS, the Roscommon County Road Commission's (RCRC) procedure to abandon a road right-of-way pursuant to Act 283 of the Public Acts of 1909, as amended, MCLA 224.18, has been followed,

NOW THEREFORE BE IT RESOLVED, that part of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 12, T21N, R2W, Nester Township, Roscommon County, and the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 7, T21N, R1W, Nester Township, Roscommon County, Michigan, described as; The East and West 33 feet along the centerline of unnamed county road, beginning at the West $\frac{1}{4}$ Corner of said Section 7; thence S00°35'57"W along the West Section line 1047.45 feet to the centerline of F-97, is hereby absolutely abandoned and discontinued as a public road. All public utility easements and rights shall be preserved.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the Michigan Department of Transportation and the Township of Nester.

Roll Call Vote: Ayes: McGinnis, Stauffer, Akin, Ancel, Bertsch. Nays: None. Resolution declared adopted.

12. Commissioner Stauffer moved for the adoption of the following Resolution, second by Commissioner Akin:

WHEREAS, the Roscommon County Board of Road Commissioners desires to abandon and discontinue Clear Lake Ranch Road, and

WHEREAS, the Roscommon County Board of Road Commissioners has authority, pursuant to MCL S224, MSA S9.118 to abandon all or part of a county road, and

WHEREAS, the Roscommon County Road Commission's (RCRC) procedure to abandon a road right-of-way pursuant to Act 283 of the Public Acts of 1909, as amended, MCLA 224.18, has been followed,

NOW THEREFORE BE IT RESOLVED, that part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 7, T21N, R1W, Nester Township, Roscommon County, Michigan, described as; the North and South 33 feet along the centerline of Clear Lake Ranch Road, beginning at the West $\frac{1}{4}$ Corner of said Section 7; thence N87°41'00"E, 1109.72 feet to the centerline of F-97, is hereby absolutely abandoned and discontinued as a public road. All public utility easements and rights shall be preserved.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the Michigan Department of Transportation and the Township of Nester.

Roll Call Vote: Ayes: Stauffer, Akin, Ancel, McGinnis, Bertsch. Nays: None.
Resolution declared adopted.

13. CRAM Engineering Survey for the hiring of a full-time engineer in the CRAM offices was filled out by Board consensus.
14. RCRC Morale Committee requests Board consider a rewards system for employees that go above and beyond their normal required work effort in the area of safety and efficiency. Board consensus to approve with the stipulation that Attorney Kluck reviews it for potential union contract conflicts prior to implementation.
15. A Budget Workshop was scheduled for 5 pm, Dec. 15, 2011. Budget Hearings for the 2011 Amended Budget and the 2012 Budget were scheduled for Dec. 22, 2011 at 2 pm. The public is welcome to attend.
16. Manager presented the 2011-2012 Winter Protocols and Plow Routes; consistent with 2010-11 protocols with exception of upgraded service on Old 76, from the Village of Roscommon to St. Helen, CR 305, and Tower Hill and Townline Roads from M55 to Emery Road. Board approved by consensus.
17. Correspondence: 1) Crawford-Roscommon Conservation District letter offering the services of an AmeriCorps volunteer in 2012 at no charge to the RCRC. 2) Priority Health - Renewal submitted. Awaiting confirmation. 3) CRAM - NACE Membership. 4) MDOT -I75 Plan Review. 5) CMDA is now legal counsel in the Kelsey v RCRC case. 6) CRASIF - Thank you for allowing us to give a presentation during your employee safety day. 7) CRASIF - Refund calculation. 8) MI Agg. Assoc. and AIS Training Schedules. 9) Teamster's reassigned their Bus. Agent, Curtis Brown. President Joseph Valenti will be filling that position until a replacement can be found. 10) R. Riggs thank you for work done on Middle Drive, Denton Twp.. 11) Dick Adkins of the Public Employers Retirement Trust provided an employee survey in regard to their FTJ program. Adkins is interested in having pension plan options for the RCRC funded benefit. Manager and CFO Burns recommended Board not change their current offering and to keep one plan for the RCRC. Board accepted the recommendation. 12) Mark Schwesinger, UAW Attorney, wrote on behalf of Earl & Claudia Wyrick in regard to F97 road repairs. 13) CRAM- Accepting nominations for Engineer of the Year. 14) Village of Roscommon requests ability to purchase sand/salt mix from the RCRC this winter. No objections.
18. Manager's Report was presented.

At 9:25 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., Dec. 15, 2011 at the Road Commission Office.

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair