

October 27, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., October 27, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Clinton Stauffer, and Thomas McGinnis, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Mary Jane Hartman-HLPOA, Krista Tacey-Resorter, Jeff Jeske, Leonard Anderson, Earl Deloge, Brian & Tracy Crittenden.

1. Motion Akin, second Stauffer, that the Agenda be approved as presented. All ayes.
2. Motion Ancel, second McGinnis, that minutes of the regular meeting held Oct. 13, 2011 be approved as presented. All ayes.
3. Motion McGinnis, second Stauffer, that payroll due and payable in the amount of \$66,420.00, covered by voucher #8461, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.

Motion Akin, second Ancel, that bills due and payable in the amount of \$144,295.41, covered by voucher #8462, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Akin-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.
4. Chair Bertsch spoke favorably regarding the 3rd Quarter Budget Review meeting. A special meeting/workshop will be held in November to discuss proposed 2011 budget amendments and the proposed 2012 budget. No date has been set.
5. After discussions with employees and others, Manager proposed we delay the privatization of some winter maintenance operations for at least another year. Further study on the proposal will be done throughout the winter.
6. Manager Evaluation Summary was provided by Chair Bertsch, with Manager receiving favorable scores and remarks. Manager will provide a written response and action plan to meet the Board's goals at the next regular meeting.
7. A report on seminars and training session costs was reviewed. Commr. Stauffer suggests we set a budget and priority list for sessions to attend and by whom. CFO Burns will provide further information, including a summary of 2011 attendance and costs at the November budget meeting.
8. As recommended by Staff, motion Akin, second McGinnis, that Board approve the submittal of the Brownfield Grant application for an assessment of the former RCRC office building in Roscommon. All ayes.
9. Correspondence: 1) Lake Twp. Tree Cutting Ceremony. RCRC will assist in closing the road for the event. 2) George & Carolyn Corlew re: charges for road repair due to private property dam failure. Manager stated we shouldn't have this issue in the future, as the DNR will not allow the lake to be re-created. 3) CRAM - Shake Your Mailbox Day press release. 4) MDOT Pre-Con Notice for M55 Crack Sealing project to be completed in 2012; from US127 east. 5) Brent Bair, Oakland CRC, Urban Funding Proposed Change. 6) Gerrish Twp. Trunk or Treat Event. 7) Babycakes Bakery - Open House Invitation. 8) Dick Adkins, PERT, thank you for the opportunity to present to employees during Safety Day.
10. Manager's/Engineering Report was reviewed. 1) Township paving projects (4-5) will have some additional work performed on them either by the RCRC or the Contractor. 2) Manager is working with several entities to determine ownership of the Oak Road bridge in St. Helen, in an effort to get needed repairs completed. 3) Timber sale near Campground Road, Richfield Twp.. Road may be damaged and need extensive repairs. Manager proposes expending Forest Funds to do so. Chair suggests a meeting be held with the haulers. Manager reported on results of prior meetings, and on RCRC efforts to have language placed in the timber contract that would limit hauling to the time of year the road is frozen. The DNR was receptive, however Manager to verify if the language is in the final DNR contract. Repairs, if needed, will be made as

weather permits.

At 8:00 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., Nov. 17, 2011 at the Road Commission Office.

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair