

DRAFT MINUTES

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., August 25, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Mike Orłowski, Tom Kizer, Pat Springstead-HLPOA, Krista Tacey-Houghton Lake Resorter, Dale Hartman, and Mary Jane Hartman-HLPOA

1. Motion Akin, second Stauffer, that the Agenda be approved with the addition of #3 under New Business, and the addition of Attorney Kluck's memo to #2 under Unfinished Business. All ayes.
2. Motion McGinnis, second Stauffer, that minutes of the regular meeting held August 11, 2011 be approved as presented. All ayes.
3. Motion Akin, second Stauffer, that payroll and one bill due and payable in the amount of \$64,343.90, covered by voucher #8452, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Ancel, second McGinnis, that bills due and payable in the amount of \$64,153.02, covered by voucher #8453, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.

4. Paul Ochmanek, Grosbeak Dock Association President, states his organization would like to revisit the idea of a pathway along Grosbeak Blvd.. The association will offer financial assistance for the project. Ochmanek is also seeking the support of Gerrish Township and hopes the township will present something to the RCRC Board in the near future. Board will wait until the final plan is presented before making a decision.
5. Board reviewed a chart for the MDOT Equipment Maintenance Advance (EMA) depicting capital costs and using the EMA formula, the projected impact on our financial liability. Board consensus to go forward with the approx. \$250K Capital Equipment Budget previously approved.
6. Cell phone policy draft and Attorney Kluck's recommendations were discussed. Motion Ancel, second McGinnis, that the policy draft be adopted as presented, with the exception that the word "may" shall be changed to "will" as described in Kluck's memo. Ayes-3. Nays-2. Policy declared adopted.
7. Letter of request and petition for the abandonment of two sections of county road at the Clear Lake Ranch entrance were reviewed. Board has no objection at this time, however no decision is being made until legal descriptions of the roads to be abandoned are received. Manager will reply.
8. Motion Stauffer, second Akin, that they approve the Agreement for Local Road Improvement with Denton Twp. for Owens Road. Estimated cost of \$19,460 with the RCRC share being -0-. All ayes.

Motion Ancel, second Stauffer, that they approve the Agreement for Local Road Improvement with Denton Twp. for Toepfer Rd.. Estimated cost of \$15,333 with the RCRC share being -0-. All ayes.

9. Manager reported on a law passed today in regard to public employee health insurance. Board will need to make a decision on their administrative employees health plan prior to Sept. 15, 2011. Board authorized Manager and Asst. Manager to work with Attorney Kluck on the matter. Due to the fact that the Chair and Manager will not be in attendance at the next regular meeting (NMARC Conference), a special meeting will be held with the Board prior to the deadline.
10. Correspondence: 1) Ed Steelman re: dip on Lorna Lane. It is on schedule to fix next week. 2) Lyon Twp. submitted a request for a 4-way stop at the intersection of Lakeview Dr. & Norway on behalf of John Adams and his neighbors. RCRC denied the request, as the intersection doesn't meet the standards required for a 4-way stop. 3) Cumberland Princess Partners are requesting an extension on their permit to Nov. 30, 2011. Manager approves. Board has no objection. 4) MDOT TWA received for brush cutting on I-75 and US-127. 5) MDOT TWA received for repaving a crossover on I-75 and for Dura-patching on the 244 ramp. 6) Cogitate, Inc. notice of rate increase for accounting software maintenance. 7) DNR Open House on Forest Management will be held Sept. 14, 2011. 8) MCRC SIP has issued a refund in the amount of \$76,095. 9) C2AE golf outing invitation. 10) Chuck Boltwood regarding lack of weed maintenance by Eric Cook at the West Rd. roadend, Lyon Twp.. Boltwood offered to perform the work if necessary. Manager will reply.
11. Manager's/Engineering Report was reviewed.

There being no further business to come before the Board at 9:00 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., Sept. 8, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair