

August 11, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., August 11, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Pat Springstead-HLPOA, Krista Tacey-Houghton Lake Resorter, Fred Hoewe, and Paul Scheibner.

1. Motion Akin, second Stauffer, that the Agenda be approved with the addition of the draft Cell Phone Policy under Unfinished Business. All ayes.
2. Motion Stauffer, second McGinnis, that minutes of the special meeting held July 28, 2011 be approved as presented. All ayes.

Motion Ancel, second Stauffer, that minutes of the regular meeting held July 28, 2011 be approved as presented. All ayes.

3. Motion Akin, second Stauffer, that payroll due and payable in the amount of \$64,902.31, covered by voucher #8450, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Ancel, second Stauffer, that bills due and payable in the amount of \$78,691.11, covered by voucher #8451, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.

4. Brief Public Comments: Fred Hoewe thank you for sending AmeriCorps Volunteer Sarah Michayluk to look at both Grand Blvd. road ends, Gerrish Township.
 5. Beaver Removal bids were opened this afternoon. Motion Stauffer, second McGinnis, to accept Manager's recommendation and award the bid to the low bidder, A&M Excavating in the amount of \$4,800.00. All ayes.
 6. Surplus Equipment bid results were reviewed. Motion Ancel, second Akin, that Board accept Staff's recommendation to award the equipment sale items to the high bidders. If bidder isn't interested, we will move to the second high bidder, and so forth, until such time as the item's value is more than the bid. All ayes.
 7. NMARC Annual Conference will be held Sept. 7-9, 2011. Motion Akin, second Stauffer, to name Chair Jackie Bertsch as designated voter at the NMARC and CRASIF Annual meetings. All ayes.
- Motion Akin, second McGinnis, that Manager O'Rourke will serve as the Alternate Voter should the Chair not be present. All ayes.
8. Motion Ancel, second Akin, that they approve Backus Township's request for reimbursement for their 2010 brine bill in the amount of \$840.98. All ayes.
 9. Motion Ancel, second Stauffer, that they adopt the Sign Retro-Reflectivity Inspection Policy as presented, effective August 11, 2011. All ayes.
 10. Cell Phone Policy draft was presented by the Commr. Ancel who recommended it be tabled for Board and Attorney Kluck's review. Manager will submit to Attorney Kluck for review.
 11. Denton Twp. requests a traffic study on Roscommon Road to determine whether No Parking signs are warranted. Backus Twp. letter requests signs be installed. Manager recommends denial, as it is impossible to park alongside the guardrail without the vehicle being on the traveled portion of the road. Motion Stauffer, second Akin, that Board deny Denton Township's request for a TCO on Roscommon Road. All ayes. Manager will reply to Denton and Backus Townships.

12. Motion Akin, second Ancel, that they approve the Local Road Agreement for Lakeview Dr., Lyon Township, at an estimated cost of \$35,600.70 with the RCRC share being \$2,230.13. All ayes.
13. Motion Akin, second McGinnis, that they approve the Local Road Agreement for Dura-Patch in AuSable Twp. at an estimated cost of \$16,830.00 with the RCRC share being \$8,415.00. All ayes.
14. Motion McGinnis, second Stauffer, that they approve the Local Road Agreement with AuSable Twp. for the improvement of Vachon Court at an estimated cost of \$11,711.00 with the RCRC share being \$5,855.50. All ayes.
15. Motion Akin, second Ancel, that they approve the Local Road Agreement with Gerrish Twp. for the improvement of Mill Road, Gerrish Twp., at an estimated cost of \$3,000.00, with the RCRC share being -0-. All ayes.
16. Motion Akin, second Stauffer, that they sign the Agreement for Site Improvements with Denton Twp. for compost site improvements at a cost of \$13,480.00 with the Road Commission share being -0-. All ayes.
17. Correspondence: 1) Letter from Marcia Morden, DeWitt Landing and Dock Association depicting the status of Hitchcock road end, Gerrish Township, for inclusion in the road end survey charts currently being prepared by the RCRC. MI Court of Appeals Case No. 289200 and MI Supreme Court No. SC 141251; both in 2010. 2) Copy of Dr. Robert Doane's letter to Lyon Twp. requesting a Children at Play sign on W. Higgins Lake Drive. Traffic data will be collected later this year. 3) DEQ Cumberland Princess Permit status for Spot Landing, Lake Township. We have stated that they need to have their work done with us by Sept. 17, 2011. 4) Certificate of Appreciation received from the Relay for Life Committee. 5) LTAP - Winter Operations Seminar notice. 6) MDOT - Trunkline Maintenance Budget Status. 7) Paul Ochmanek letter requesting signs on Grosbeak Blvd., Gerrish Township.
18. Manager's/Engineering Report was reviewed. 1) MDOT has requested emergency funding for drainage repairs in the I-75 BL right-of-way (Fred's parking lot). If approved, the RCRC hopes to perform the work. 2) CR 401 project update was given. 3) CR 100 Chip Seal job is in progress.

There being no further business to come before the Board at 8:00 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., August 25, 2011 at the Road Commission Office.

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair