

July 28, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., July 28, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Commr. Thomas McGinnis is absent. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Mike Orłowski, John Schreck, Pat Springstead-HLPOA, Cheryl Holladay-Houghton Lake Resorter, Dale Hartman, Mary Jane Hartman-HLPOA, Jeff Jeske, and Fred Hoewe.

1. Motion Akin, second Stauffer, that the Agenda be approved with the removal #2 & #4 under New Business. All ayes.
2. Motion Ancel, second Stauffer, that minutes of the regular meeting held July 14, 2011 be approved as presented. All ayes.
3. Motion Akin, second Stauffer, that payroll due and payable in the amount of \$68,949.00, covered by voucher #8448, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Absent: McGinnis. Motion carried.

Motion Ancel, second Stauffer, that bills due and payable in the amount of \$71,159.47, covered by voucher #8449, be approved as presented. Roll Call Vote: Ancel-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Absent: McGinnis. Motion carried.
4. Brief Public Comments: Fred Hoewe inquired about the road location from last meeting's correspondence in regard to Apache Ave., Denton Township.
5. Commr. Ancel reported on a meeting he attended pertaining to the proposed Cell Phone/Radio Policy. He hopes the committee will have a draft policy ready for Board review at the next meeting.
6. Board held a special meeting this evening at 5:30 pm for a 6 month budget review and discussion on proposed cost cutting program. Chair Bertsch spoke about improving efficiencies and cutting costs.
7. R/W Encroachments and Road Ends: Chair Bertsch spoke on request from townships for RCRC policies. Sarah Michayluk, AmeriCorps Volunteer, prepared and reviewed her proposed chart for road end use and remarks. Chair requests that townships, the HLPOA, HLCA, and other groups be offered an opportunity to review the chart and add their comments and/or suggestions.
8. Gerrish Township Traffic Control Order #04-01-11 for Co. Rd. 200 at Townline Road was reviewed. Manager has responded and states the township needs to begin using the proper procedure for Traffic Control Orders.
9. Motion Akin, second Stauffer, that they sign the Agreement for Local Road Improvement with Backus Township for a gravel upgrade on Emery Road, from F97 West 1700'. Estimated cost of \$31,096.00, with the RCRC share being \$15,548.00, or up to 50% of the cost if the cost is less. All ayes.
10. Motion Ancel, second Stauffer, to approve using the Houghton CRC Sign Reflectivity Policy as a template for a RCRC policy. Final policy to be presented at the next regular meeting. All ayes.
11. Motion Stauffer, second Akin, that Board sign the \$10K Engineering Reimbursement request form for submittal to the MDOT. All ayes.

minutes 7-28-11 - continued

12. Correspondence: 1) DNR requests permission to shift ORV traffic onto the county road while they repaired their trail. Manager had no objection. 2) GBG, Inc. - PERT Options for Deferred Comp. contributions. 3) CRAM Annual Superintendents Conference information. 4) Safe Routes to Schools program. Funding award for CR 100, from M-18 to Wheeler Road. Add \$75K to 5 yr plan for CR 100; to cover non-participating costs. 5) NMARC Annual Conference information. Add to next meeting's Agenda. 6) CRASIF - Annual Conference information. Add to next meeting's Agenda. 7) MDOT - Audit Results for Emery Road paving in 2005. No action required. 8) Higgins Lake Foundation - Letter and article on sand dumping for beaches and potential harm to the lake. 9) MDOT e-mail confirming the I-75 TWA for shoulder repairs.

13. Manager's/Engineering Report was reviewed.

There being no further business to come before the Board at 8:00 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., August 11, 2011 at the Road Commission Office.

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair