

May 26, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., May 26, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Lyon Twp. Supervisor Fred Koenigbauer, Tim Lederer-Heights Machinery, Denton Twp. Supervisor Craig Cotterman, Tom Meares, Frank Yakes-Lk. James POA, M & L Bittner, Dale Hartman, and Mary Jane Hartman-HLPOA.

1. Motion Akin, second Stauffer, that the Agenda be approved with additions to New Business; #5 Markey Twp. Brine request and #6 Higgins Twp. Agreements. All ayes.
2. Motion McGinnis, second Ancel, that minutes of the regular meeting held May 12, 2011 be approved as presented. All ayes.
3. Motion Akin, second Stauffer, that payroll due in the amount of \$74,683.44, covered by voucher #8440, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion McGinnis, second Stauffer, that bills due and payable in the amount of \$138,336.40, covered by voucher #8441, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.
4. Larry Bittner, Denton Twp., requests Roscommon Road guardrail project include No Parking signs and walkways. Board requests Manager and Staff take these requests into consideration when planning the project. Manager relayed the traffic control procedure for No Parking and has met with Mr. Bittner.
5. Frank Yates, Denton Twp., requests Roscommon Rd. guardrail project include a less-steep slope to the water and No Parking on the roadway. Manager stated we are not widening the road, we are just paving the shoulders and flattening some of the slope per specifications.
6. Motion Akin, second Stauffer, that they accept Staff recommendation and award the bid for the purchase of one self-unloading spreader, 9" cross auger and pre-wet system with stainless steel piping to the low bidder, Truck & Trailer Specialties at a cost of 32,388.00. All ayes.
7. Motion Akin, second Stauffer, that Jackie Bertsch be named Designated Voter for the RCRC at the MCRCSIP Annual Conference and that Tim O'Rourke be named Alternate. All ayes.
8. Board approved a letter to Rep. Rendon thanking him for his efforts in regard to the traffic signal at M-55 and Loxley Road/CR 306.
9. Motion Ancel, second Stauffer, that Board authorize Staff to apply for 2013 HRRR grant funding on CR 303 from M-55 to CR 300. Project will require a 20% match. All ayes.
10. Motion Akin, second Ancel, that Board authorize Staff to apply for 2013 F Funds for CR 400 (Emery Road) from Loxley Road to Reserve Road (4 miles). Requires 20% match on max project cost of \$375K. All ayes.
11. Motion Stauffer, second McGinnis, authorizing Staff to advertise for bids on county-wide paving. All ayes.
12. The RCRC is hosting the June 23rd Vacationland Council meeting. Discussed same.
13. Motion Stauffer, second Akin, to approve Markey Twp.'s request for \$3,000 brine reimbursement for 2010. All ayes. Since this the second township request this year, a notification letter will be sent to all townships stating that in future years, prior year expenses will not be considered.

14. Motion Stauffer, second Akin, that Board approve Higgins Twp. Agreements as follows: 1) Gravel Lyman, Fuller, Baptist, & Jays Drive at an estimated cost of \$7,500 with the RCRC share being \$3,750, plus materials. 2) Wedge & Shoulder Cherven Lane, est. cost \$17,945 with the RCRC share being \$8,972.50. 3) Crack fill N. Central Dr. at a cost of \$3,800 with the RCRC share being \$1,900. 4) Gravel Maplehurst Dr. at an est. cost of \$8,500 with the RCRC share being \$4,250, plus materials. All ayes.
15. Correspondence: 1) OHM Engineering- New location. 2) Grosbeak Blvd. Dock Association Newsletter. 3) Ogemaw CRC-Seasonal Weight Restrictions. 4) Wolverine Bank-Eagles Bluff Letter of Credit; expiration date 9/30/2011, for the paving of roads in Eagles Bluff. Manager has requested letter from owners that all construction will be completed by 9/15/11 for final inspection. 5) Ogemaw CRC-Sunrise Open Notice.
16. Manager/Engineering Reports were received. 1) Working with Lyon Twp. on the status of certain roads in Hillcrest Subd.. 2) Working on selling used equipment this summer. 3) St. Helen Veterans Memorial is requesting volunteers for paving work. 4) Revamping the 5 year Primary Road plan. Only resurfacing jobs with funding from other sources will be included. 5) Village of Rosc. to rent our vac truck w/operator at \$126.92/hour. 6) CR 401 (Iroquois) project. Will hold a Public Hearing June 21st, 6:00 pm., at the RCRC offices.
17. Member Ancel requests a cell phone policy be considered. Chair Bertsch requests Staff provide sample policies at the next meeting.

There being no further business to come before the Board at 8:20 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., June 9, 2011 at the Road Commission Office.

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair