

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., May 12, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Member Kim Akin was absent. Guests present: Krista Tacey-Houghton Lk. Resorter, Lyon Twp. Supervisor Fred Koenigbauer, Dale Hartman, and Mary Jane Hartman-HLPOA.

1. Motion Stauffer, second McGinnis, that the Agenda be approved as presented. All ayes.
2. Motion Ancel, second Stauffer, that minutes of the regular meeting held April 28, 2011 be approved as presented. All ayes.
3. Motion McGinnis, second Stauffer, that payroll due in the amount of \$63,598.23, covered by voucher #8438, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Absent: Akin. Motion carried.

Motion Ancel, second Stauffer, that bills due and payable in the amount of \$50,332.60, covered by voucher #8439, be approved as presented. Roll Call Vote: McGinnis-Aye. Stauffer-Aye. Ancel-Aye. Bertsch-Aye. Nays: None. Absent: Akin. Motion carried.

4. Manager reported that he met with Nester Township and learned that the township has matching funds available for the 2006-2011 carry-over allocation request. We will propose a 2012 road plan for their approval, after which time Board will reconsider the township's request.
5. Manager and Foreman met with AuSable Township to discuss their carried-over allocation monies. The township has monies available. RCRC will prepare a plan for 2013 improvements. After township approval, Board will reconsider their request for allocation carry-overs. 2011 proposed projects may still be considered.
6. Motion Ancel, second Stauffer, that they sign an Agreement for Local Road Improvement with Roscommon Township for crack sealing 2.11 miles of road. Estimated cost of \$8,018 with the RCRC share being up to 50% of the cost. All ayes.
7. Motion McGinnis, second Stauffer, that they sign an Agreement for Local Road Improvement with Denton Township for drainage improvements on Lake James Drive for the estimated sum of \$50,875.99, with the RCRC share being -0-. All ayes.
8. Chair Bertsch requests that Board and Staff present an overview of the RCRC's status to the County Commissioners. Manager will schedule the meeting.
9. Motion Stauffer, second McGinnis, that they authorize Staff to advertise for bids on the purchase of one spreader. All ayes.
10. James Anderson, CPA reported on his 2010 Financial Audit. Anderson stated the RCRC is in good shape, however, he recommends Board hold steady on fund balance and cash balance. The new GASB 54 requirements were presented. Board needs to adopt a policy for setting a fund balance, and the new rule requires all post-employment benefit amounts be recorded. Chair requests an updated OPEB chart be completed during 2011. Chair requests Board review the audit report and be prepared to discuss it further at a future work session or regular meeting.

Chair requests Staff provide information on where we stand with our 2011 budget.

11. Correspondence: 1) MDOT Title VI Work Sessions. 2) MCRCSIP Annual Meeting Notice. Chair will attend. 3) Backus Twp. re: allocation and project plans. 4) MDOT response to Rep. Rendon's letter re: Loxley light. Commr. Ancel requests a letter of appreciation be sent to Rendon. 5) UP Road Builders Assn. annual seminar notice. 6) MI Asset Management Annual Report. 7) LTAP Webinar notice for Safety/HRRR projects. 8) Clear Lake Ranch abandonment request. Manager will reply.
12. Manager/Engineering Reports were received. 1) Richfield Twp. meeting next Tues night @ 7:30 pm. Discussion to be held on RAP stored in their parking area on Airport Road. 2) MDOT Spring meeting and budget discussion was held. Hoping for extra work this summer; if they get a refund on winter maint monies they'll select projects. 3) Old 76 guardrail upgrades have been selected for safety funding in 2012. Estimate cost of \$22,500 with RCRC paying 20% of the cost.

There being no further business to come before the Board at 8:50 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., May 26, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

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Gloria J. Burns, Asst. Manager/CFO

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Jackie S. Bertsch, Chair