

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., April 28, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Krista Tacey-Houghton Lk. Resorter, Lyon Twp. Supervisor Fred Koenigbauer, Samuel Boodoian, Jr., and Mary Jane Hartman-HLPOA.

1. Motion Akin, second Stauffer, that the Agenda be approved as presented. All ayes.
2. Motion Ancel, second McGinnis, that minutes of the regular meeting held April 14, 2011 be approved as presented. All ayes.

Motion McGinnis, second Akin, that minutes of the special meeting held April 26, 2011 be approved with the date changed from April 27 to April 26, 2011. All ayes.

3. Motion McGinnis, second Stauffer, that payroll due in the amount of \$72,980.68, covered by voucher #8436, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Akin, second Ancel, that bills due and payable in the amount of \$63,404.02, covered by voucher #8437, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.

4. As recommended by Staff, motion Akin, second McGinnis, that they accept the crushed gravel bid from Halliday Sand & Gravel at a cost of \$3.40/ton for 20,000 tons of 23A modified and \$1.00/ton for reject sand which will be used for winter maintenance. All ayes.
5. Letter of retirement from employee Gordon Swanson was read by Chair Bertsch. Last day of work to be May 11, 2011. Motion McGinnis, second Akin, to accept Swanson's letter of retirement with compliments and thanks for his 32+ years of good service. All ayes.
6. Nester Twp. requests their allocation monies from 2006-2011 be rolled over to 2012. Motion Akin, second Stauffer, that the request be denied and that Manager and Engineering Tech. meet with township officials to put together a workable plan for future road work. All ayes.
7. Motion Akin, second Ancel, authorizing Chair Bertsch to sign the 2011 Loader Rental Agreement with Denton Township. All ayes.
8. R/W permit for Ogemaw Hills Snowmobile Club to perform snow grooming on Marl Lake Road (Trail #69), Higgins Township was approved. Manager stated that permits will also be required from other snowmobile groups. Fees for the permits will be waived.
9. Motion Akin, second Ancel, that they approve the 2011 Gerrish Township Road Plan and Agreements for crack sealing, dura-patching, sign upgrading, and work on N. Central Drive, Reserve Road, and W. Pine Drive. Estimated cost of all projects is \$71,767 with the RCRC share being \$10,920. All ayes.
10. Motion Akin, second Stauffer, that they sign Agreement with Lyon Township for dura-patching. Estimated cost of \$12,410 with the RCRC share being \$6,205 or 50% of the actual cost. All ayes.

11. Motion McGinnis, second Akin, that they sign the Agreement with Denton Township for overband crack filling at a cost of \$19,988 with the RCRC share being \$8,725. All ayes.

Motion Stauffer, second Ancel, that they sign the Agreement with Denton Twp. for dura-patching 4.4 miles at a cost of \$37,740 with the RCRC share being \$8,725. All ayes.

12. Motion Akin, second Stauffer, that they authorize Chair Jackie S. Bertsch and Vice-Chair R. Bill Ancel to sign MDOT Contract No. 11-5156 for chip seal and fog coat work on County Road 100 from County Road 300 northerly to County Road 104; including hot mix asphalt wedging, aggregate shoulders, and pavement marking work; and all together with necessary related work. Estimated cost of \$262,900 with RCRC share being \$52,600. All ayes.
13. Seasonal hours of operation were discussed. Board consensus that hours remain unchanged. Beginning May 11, 2011 office will be open Monday-Friday 6-4:30 pm, with small road crew working Tuesday-Friday. The majority of the workforce will be working Monday-Thursday 6-4:30 pm. Front office staff may work with Manager on scheduling five eight hour days, if desired. Shifts to be arranged for 10 hour phone coverage. Hours will continue through the construction season.
14. Correspondence: 1) MDOT Paving the Way map for the 2011 construction season. Manager suggests the RCRC also prepare a map for the website. 2) CRAM Committee Assignments. Manager O'Rourke is a member of the Engineering Committee. 3) MDOT Spring Ride Around meeting notice. 4) ROWE re: preparation of bridge applications for CR 100 and Old 27. 5) Household Hazardous Waste Collection to be held June 4 at the health dept.. 6) Roscommon Township Community Trunk Sale to be held May 21<sup>st</sup> at the township hall. 7) MDOT 2013 HRRR call for projects. 8) Robert Barke re: drainage concerns on Stanley, Denton Twp.. Manager recommends cutting a shallow ditch across two lots.
15. Manager/Engineering Reports were received. 1) Sign reflectivity program and projected costs were reviewed. 2) The annual township/RCRC meeting will be held Tuesday, May 24, 2011 from 9-noon. 3) Employees have initiated a Cost Savings Committee; to be led by Brad Stauffer. They will look into ways the RCRC can save money short-term and long-term. 4) Discussion on DNR-owned Wolf Creek Dam, Denton Twp.. Another privately-owned dam broke in Nester Twp.. Water washed over F97. We will explore recouping our costs from the property owner.

There being no further business to come before the Board at 8:10 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., May 12, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

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Gloria J. Burns, Asst. Manager/CFO

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Jackie S. Bertsch, Chair