

DRAFT MINUTES - 4/14/2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., April 14, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Krista Tacey-Houghton Lk. Resorter, Lyon Twp. Supervisor Fred Koenigbauer, Leonard Anderson, Bruce Phillips, Sarah Michayluk, Mary Jane Hartman-HLPOA, and from Oscoda Co. Road Comm., Jim Cooper, Roger Wiegand, and Dave Yoder.

1. Motion Stauffer, second McGinnis, that the Agenda be approved as presented. All ayes.
2. Motion Akin, second Stauffer, that minutes of the regular meeting held March 24, 2011 be approved as presented. All ayes.
3. Motion Akin, second Stauffer, that payroll due in the amount of \$82,640.47, covered by voucher #8433, be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Akin, second McGinnis, that payroll due in the amount of \$66,523.32, covered by voucher #8434, be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Nays: None. Motion carried.

Motion Ancel, second Stauffer, that bills due and payable in the amount of \$396,542.04, covered by voucher #8435, be approved as presented. Roll Call Vote: McGinnis-Aye. Stauffer-Aye. Akin-Aye. Ancel-Aye. Bertsch-Aye. Nays: None. Motion carried.

4. Brief Public Comments: Jim Cooper, Supt., Oscoda CRC, introduced two Board members and stated they are just here to observe our Board meeting.
5. Motion Ancel, second Stauffer, that letter of support be provided to the Village of Roscommon as requested. Support is being given to establish an existing snowmobile trail as a DNR Approved Snowmobile Trail by connecting Trail #69 & Trail #489. All ayes.
6. Pavement striping bids were opened by Staff this afternoon. Motion Akin, second Ancel, to accept Staff recommendation and award the bid to P.K. Contracting at a cost of \$65,225.90 for striping and snowmobile crossings. All ayes.
7. AuSable Twp. requests their allocation monies be rolled over to 2012. Motion Stauffer, second Akin, that the request be denied and that Manager and Engineering Tech. meet with township officials to put together a workable plan for future road work. All ayes.
8. Motion Akin, second McGinnis, to give approval for Burns and Simmons to attend the Annual Finance & Human Resource seminar in Bay City from May 15-17, 2011. All ayes.
9. The following Resolution was offered by Akin, second by Ancel:

BE IT RESOLVED that Roscommon County Road Commission Manager, Tim O'Rourke, is hereby authorized to submit bridge funding applications to the MI Department of Transportation for the year 2014. The project plans call for preventive maintenance work or structural rehabilitation on the County Road 100 bridge @ the Cut River, Markey Township, and on the Old 27 bridge @ the Muskegon River, Lake Township. Estimated cost \$300K-\$1M, with the RCRC share being \$15K-\$50K.

Roll Call Vote: Ayes: Stauffer, Ancel, Akin, McGinnis, Bertsch. Nays: None.  
Resolution declared adopted.

10. Motion Akin, second Stauffer, that they sign the Agreement with Lake Township for crack seal work. Estimated cost of \$6,460 with the RCRC share being \$3,230 or 50% of the actual cost. All ayes.
11. Motion Akin, second McGinnis, that they sign Agreements with Markey Township for crack sealing, dura-patching, sink hole repairs, and ultra-thin paving as listed on the 2011 Project Summary. Estimated cost of \$113,002 with the RCRC share being \$8,580. All ayes.
12. Correspondence: 1) Girl Scout Troop 931 - Art Work & Writings from recent tour of our facility. 2) CT&T Paser Training Notice. 3) E-mails from Michael Jacobs in regard to plowing for snowmobiles. Manager will meet with him. 4) Pavement Preservation seminar notice. 5) Copy of response to MDOT's M55 Chip Seal request for information. 6) Jerry & Lori Bell thank you for service. 7) Gerrish, Lyon, and Markey Twps. re: extra brine funds. 8) Rep. Bruce Rendon's letter to MDOT requesting they reconsider the planned removal of the traffic signal at M55 & Loxley Road. 9) Cares EAP Utilization Report. Staff is reviewing whether the program is necessary. 10) Barb Roberts re: Shore View Drive, Lake Twp., and plans for repaving. Manager has replied. 11) NMARC Skeet Shoot invitation. 12) CPI Supply notice that MDOT approved culvert liners are now available in our area. 13) MCRCSIP member contributions info for 2011. 14) MDOT- 2013 Funding Notice for F Funds.
13. Manager/Engineering Reports were received. 1) Staff working on the possible use of a cold asphalt paving mixture as a pilot program in Lake Township. 2) Employee training day scheduled for 4/25/11. 3) Sarah Michayluk, AmeriCorps volunteer, has completed the Higgins Lake Road End Winter Use Survey. She will develop a comprehensive study for Houghton Lake and Lake St. Helen.

There being no further business to come before the Board at 8:30 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., April 28, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

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Gloria J. Burns, Asst. Manager/CFO

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Jackie S. Bertsch, Chair