

March 10, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., March 10, 2011 at the Road Commission office. Present: Road Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns, and Purchasing Agent Scott H. Eckstorm. Guests present: Krista Tacey-Houghton Lk. Resorter, M J Hartman-HLPOA, Dale Hartman, Lyon Twp. Supervisor Fred Koenigbauer, Samuel Boodoian, Jr., Terry Meyers-Grand Equipment Co., and Brian Vaughn-Halliday Sand & Gravel

1. Motion Stauffer, second Akin, that the Agenda be approved as presented. All ayes.
2. Motion Akin, second Stauffer, that minutes of the regular meeting held February 24, 2011 be approved with a change to Item #6 by striking out "Draft Rules of Order have been reviewed by Connie DeFord, Parliamentarian, and were presented for Board review. Motion Ancel, second Akin, that the Rules of Order be adopted as presented. All ayes.", and inserting "Motion Ancel, second Akin, that the Rules of Order be adopted as presented with Parliamentarian Connie DeFord's recommended changes. All ayes." All ayes.
3. Motion Akin, second Stauffer, that payroll due in the amount of \$82,748.80, covered by voucher #8429 be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.

Motion Ancel, second McGinnis, that bills due and payable in the amount of \$148,201.62, covered by voucher #8430 be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Motion carried.

4. Motion Stauffer, second Akin, that they award the bid for the self-propelled road sweeper to Grand Equipment Co. for the purchase of one 2011 Superior DT80CT at a cost of \$41,961.00 as recommended by Staff. All ayes.

5. Bids were opened by Staff at 2:00 pm today for seasonal materials and one tandem truck. Bid tabulations were received by the Board.

Motion Ancel, second Stauffer, that Board accept all seasonal material bids and authorize Staff to purchase in the best interest of the RCRC. All ayes.

Motion Akin, second McGinnis, that Board accept all bids for the tandem-axle truck and turn over to Staff for purchase recommendation at the next meeting. All ayes.

6. As recommended by Attorney Kazim, motion Akin, second McGinnis, that they adopt the "Resolution Amending Previously Adopted Resolutions to Relinquish Jurisdiction and Abandon a Portion of Ionia Street within the Plat of Over-the-Top Resort No. 1, Denton Township" as presented. This Resolution extends the time for recording the amended plat to April 1, 2011. Roll Call Vote: Ayes: McGinnis, Stauffer, Akin, Ancel, Bertsch. Nays: None. Resolution declared adopted.

7. Motion Akin, second Stauffer, that Chair Bertsch and Vice-Chair Ancel be authorized to sign MDOT Contract No. 11-5087, Job #109118, for the hot mix asphalt paving work along Co. Rd. 401 (Houghton View Drive/Iroquois Avenue) from Hwy. M-55 northeasterly and looping back to M-55: including trenching, drainage, and aggregate shoulders work; and all together with necessary related work. Estimated cost of \$505,700 with the RCRC's share being \$130,700. All ayes.

8. CFO Burns presented the Annual Financial Report for Chair's signature. The matter was tabled until the next regular meeting.

Minutes 3-10-11 - continued

9. Motion Akin, second McGinnis, that the current County Board of Road Commissioners be named as Trustees of the Principal Financial Group retirement account #315289; namely Jackie S. Bertsch, Kimberly R. Akin, R. Bill Ancel, Clinton L. Stauffer, Thomas G. McGinnis. All ayes. Board requests an account review meeting with Principal Financial Group representatives.

10. Correspondence: 1) MDOT pre-construction meeting for the M-55 project. 2) Dalton's Custom Chemical Vegetation Control flyer. 3) MDOT - 2010 Adjustment to the Maintenance Advance. 4) LTAP/MCA - ADA Design and Construction Workshop. Engineering Techs to attend. 5) MCRCSIP - Solicitation Letter for the Board of Directors.

11. Manager/Engineering Reports were received.

There being no further business to come before the Board at 7:50 pm, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., March 24, 2011 at the Road Commission Office.

S/Gloria J. Burns, Asst. Manager/CFO

S/Jackie S. Bertsch, Chair

I hereby certify the foregoing is a true and correct account of action taken by the Roscommon County Board of Road Commissioners at a regular meeting held the 10th day of March, 2011.

S/Gloria J. Burns, Clerk