

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., February 24, 2011 at the Road Commission office. Present: Road Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns, and Purchasing Agent Scott H. Eckstorm. Guests present: Krista Tacey-Houghton Lk. Resorter, Patrick Kane-AIS Const. Eq., M J Hartman-HLPOA, bidders Terry Meyers and Chris Overmire.

1. Motion Ancel, second Stauffer, that the Agenda be approved with the addition of the annual weighmaster agreement under New Business. All ayes.
2. Motion Ancel, second Stauffer, that minutes of the regular meeting held February 10, 2011 be approved as presented. All ayes.
3. Motion McGinnis, second Akin, that payroll due in the amount of \$91,910.44, covered by voucher #8427 be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.

Motion Ancel, second Stauffer, that bills due in the amount of \$48,966.97, covered by voucher #8428 be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Motion carried.

4. After bid opening, motion Akin, second Stauffer, that they accept all bids for the self-propelled broom and refer to Staff for purchase recommendation. All ayes.
5. Chair Bertsch reported that Artesia Youth Park has accepted and signed the Land Contract. Motion Akin, second Ancel, that Chair Jackie S. Bertsch be authorized to sign the Land Contract between the RCRC and Artesia Youth Park on behalf of the RCRC for the property at 1800 Loxley Road, Houghton Lake, Michigan. All ayes.

Motion McGinnis, second Stauffer, authorizing Chair Bertsch to sign the Memorandum of Land Contract for recording. All ayes.

Motion Ancel, second Stauffer, authorizing Chair Bertsch to sign the Discharge of Mortgage for the mortgage between the RCRC and Artesia Youth Park dated 10/11/2005 and recorded 10/13/2005 in Liber 1034, Pages 232-234, Roscommon County Records. Staff will record the Discharge of Mortgage. All ayes.

6. Draft Rules of Order have been reviewed by Connie DeFord, Parliamentarian, and were presented for Board review. Motion Ancel, second Akin, that the Rules of Order be adopted as presented. All ayes.
7. Motion Ancel, second Akin, that it be noted that the Gerrish Twp. Lake Access Plan (dated March 10, 2009) has been received and filed. All ayes.
8. Motion Akin, second Ancel, that Board purchase the new MCRCSIP coverage for Employee Fidelity and Faithful Performance. Coverage limit of \$25K at a cost of \$125 per year. All ayes.
9. Motion Akin, second McGinnis, authorizing Manager O'Rourke to sign the Weighmaster Agreement with the Roscommon County Sheriff's Department. All ayes.

10. Correspondence: 1) CRASIF/MCRCSIP Safety Workshop Notice. 2) BCPWQ, P.C. Workers' Comp. seminar. 3) 2011 CRAM conference info. 4) Leonard Krause request for R/W markers on East and West Roads. Per RCRC policy, the matter was referred to Lyon Township. 5) HL Chamber of Commerce thank you for the use of equipment for Tip-Up-Town. 6) Village of Roscommon 2/14/2011 minutes agreeing to a 30% match for snow removal, approving Plans 1 & 2 for Division St. projects, and transferring funds for sign replacement due to new reflectivity mandates. 7) Roscommon Co-op Nursery thank you. 8) Robert Hasty requests snow plowing on Crooked Road, Backus Twp.. 9) Scott Thayer, MDOT Region Engineer, thank you for work done during major snowstorm. 10) CRAM Preventive Maintenance Workshop. 11) Nikki Cross submitted petitions requesting we fight to keep road ends open in the Sheridan Drive, Gerrish Twp., case that seeks to vacate the land between the road and the lake. Mr. Kazim is the RCRC's attorney on the case. 12) MCRCSIP Refund Formula. 13) Chuck Boltwood regarding West Road, Lyon Twp., with references to all road ends around Higgins Lake and adjacent property owners use and/or maintenance of them. Manager has replied.
11. Manager/Engineering Reports were received: 1) Reflectivity gun to be rented by other CRC's. 2) Frost Laws went on in our county today. 3) Meeting held with paving contractors on the possibility of the FHWA and MDOT requiring Superpaves. 4) The culvert crew attended MIOSHA safety training today. 5) There have been discussions with the Safe Routes to Schools funding committee for CR 100. The RCRC is working with RAPS and MDOT to get the project completed.
12. Chair called for a 5 minute recess at 8:00 pm. At 8:05 pm, motion Akin, second Ancel, that Board enter into Closed Session for discussion on pending litigation. Roll Call Vote: Ayes-McGinnis, Stauffer, Akin, Ancel, Bertsch. Nays-None. Motion carried.

Meeting reconvened at 8:25 pm. There being no further business to come before the Board, Chair Bertsch declared the meeting adjourned. The next regular meeting will be held at 7:00 p.m., March 10, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

Gloria J. Burns, Asst. Manager/CFO

Jackie S. Bertsch, Chair