

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., February 10, 2011 at the Road Commission office. Present: Chair Jackie S. Bertsch, Vice-Chair R. Bill Ancel, Members Kimberly Akin, Thomas McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Jeff Jeske, Lyon Twp, Supv. Fred Koenigbauer, and JoJean Thompson of Artesia Youth Park.

1. Motion Akin, second Stauffer, that the revised Agenda be approved as presented. All ayes.
2. Motion Stauffer, second McGinnis, that minutes of the special meeting held January 27, 2011 be approved as presented. All ayes.
3. Motion Ancel, second Stauffer, that minutes of the regular meeting held January 27, 2011 be approved as presented. All ayes.
4. Motion Akin, second Stauffer, that payroll and bill due in the amount of \$88,943.70, covered by voucher #8425 be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.  
  
Motion Ancel, second Stauffer, that bills due in the amount of \$151,729.59, covered by voucher #8426 be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Motion carried.
5. Brief Public Comment: Fred Koenigbauer, Lyon Twp. Supervisor, spoke for himself and on behalf of Gerrish Twp. Supervisor, Frank Homola, complimenting the RCRC for a good job in taking care of the snow these last couple of weeks.
6. JoJean Thompson, Artesia Youth Park President, spoke regarding the proposed land contract and changes they are requesting. Board chose not to accept the changes and requests Artesia sign the document as is. Chair asks that the issue be placed on the next agenda for action. Ms. Thompson stated it is her intent to have it signed before the next meeting and will contact us if that isn't the case.
7. Draft Rules of Order were presented for Board's review. Tabled action until the next regular meeting. Chair will obtain an estimated cost for a parliamentary review of the draft.
8. Motion Akin, second Stauffer, that the CRAM ballot vote for the Board of Directors be cast as discussed. All ayes.
9. Board authorized Staff to advertise for bids on the purchase of a power broom. Bids will be opened Feb. 24, 2011.
10. Motion Ancel, second Stauffer, that Staff be authorized to advertise for bids on the purchase of a tandem truck. Bids will be opened March 10, 2011. All ayes.
11. As requested by Manager, motion Akin, second Stauffer, that Staff be authorized to open bids during daytime hours. The public and vendors are encouraged to attend bid openings. Staff recommendation to the Board for bid awards will include a list of all bids received; by name, address, and the bid amount. All ayes.

12. MDOT letter regarding snow hauling costs for the Village of Roscommon and MDOT's reimbursement policy. The village will let the RCRC know whether they have committed funds for the service before any work is done.
13. Correspondence: 1) MDOT requests the RCRC continue to maintain the rest areas until May 1, 2011. No objections. 2) MDOT maintenance report for Jan., 2011. 3) FEMA Region V has scheduled a public Flood Risk Information Open House. 4) Steve Petoskey thanks RCRC employee Barry Brown for his assistance. 5) Judy Winter thanks the RCRC for the use of pylons during Tip-Up-Town.
14. Manager/Engineering Reports: 1) Manager reported on approved MDOT F Fund grant for \$375,000 for resurfacing Old 27 from M-55 to Bradford in 2012. 2) The 2014 Bridge Fund application is being prepared for a May 1, 2011 deadline. 3) Morale Committee will meet Friday morning to discuss results of the employee survey.
15. Commissioner's Reports were given.
16. Public Comments: 1) JoJean Thompson, Artesia Youth Park, appeared and reported that her attorney didn't have the original contract & deed until today and as such, states the proposed land contract needs to be an addendum to the original mortgage. Board will submit to their attorney for comment. Ms. Thompson requests we call her after the paperwork is drawn up so she can come in to receive it.

There being no further business to come before the Board, Chair Bertsch declared the meeting adjourned at 9:05 pm. The next regular meeting will be held at 7:00 p.m., February 24, 2011 at the Road Commission Office.

(Minutes subject to Board approval)

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Gloria J. Burns, Asst. Manager/CFO

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Jackie S. Bertsch, Chair