

January 13, 2011

A regular meeting of the Roscommon County Board of Road Commissioners was held at 7:00 p.m., January 13, at the Road Commission office. Present: Road Commissioners Jackie S. Bertsch, R. Bill Ancel, Kimberly Akin, Thomas M. McGinnis, and Clinton L. Stauffer, Manager Timothy L. O'Rourke, Asst. Mgr./CFO Gloria J. Burns. Guests present: Jeff Jeske, Mary Jane Hartman of HLPOA, Dale Hartman, and Leonard Anderson.

1. Clerk Burns called the meeting to order and requested nominations for the 2011 Chair position. Commr. Akin nominated Commr. Bertsch, second by Ancel. No other nominations were offered. Nominations closed. Roll Call vote to elect Jackie Bertsch for the Chair position: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye.
  2. Chair Bertsch called for nominations for Vice-Chair. Commr. Akin nominated Commr. Ancel, second by Commr. Stauffer. No other nominations were offered. Nominations closed. Roll Call vote to elect R. Bill Ancel for Vice-Chair: McGinnis-Aye. Stauffer-Aye. Akin-Aye. Ancel-Aye. Bertsch-Aye.
  3. Motion Stauffer, second Ancel, to approve the 2011 Meeting Schedule as presented. All ayes. Meetings are held the 2<sup>nd</sup> & 4<sup>th</sup> Thursdays of the month, except for Nov. & Dec. for which one meeting is held each month. All meetings begin at 7:00 pm and are held at the RCRC Headquarters on M-55, Prudenville, MI.
  4. Motion Akin, second Stauffer, that the Agenda be approved as amended with one addition under new business. All ayes.
  5. Motion Akin, second Stauffer, that minutes of the regular meeting held December 9, 2010 be approved as presented. All ayes.
  6. Motion Ancel, second Stauffer, that minutes of the special budget meeting held December 14, 2010 be approved as presented. All ayes.
  7. Motion Akin, second Ancel, that minutes of the December 21, 2010 Budget Hearing/special meeting be approved as presented. All ayes.
  8. Motion Akin, second Stauffer, that payroll and bills due in the amount of \$93,030.50, covered by voucher #8419 be approved as presented. Roll Call Vote: Akin-Aye. Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Bertsch-Aye. Motion carried.
- Motion Ancel, second Stauffer, that bills due in the amount of \$159,235.49, covered by voucher #8420 be approved as presented. Roll Call Vote: Ancel-Aye. McGinnis-Aye. Stauffer-Aye. Akin-Aye. Bertsch-Aye. Motion carried.
- Motion Ancel, second McGinnis, that payroll due in the amount of \$77,435.93 covered by voucher #8421 be approved as presented. Roll Call Vote: McGinnis-Aye. Stauffer-Aye. Akin-Aye. Ancel-Aye. Bertsch-Aye. Motion carried.
- Motion Stauffer, second Akin, that bills in the amount of \$51,778.78, covered by voucher #8422 be approved as presented. Roll Call Vote: Stauffer-Aye. Akin-Aye. Ancel-Aye. McGinnis-Aye. Bertsch-Aye. Motion carried.
9. Draft Rules of Order were discussed. Commr. Ancel suggests we get a copy of the new County Board Rules of Order. Staff will do so. Chair will schedule a meeting at a later date with committee members Ancel and Burns.
  10. Primary Road 5 year plan (2011-2015) dated 12/29/10 was reviewed.
  11. Manager reviewed the CRAMmy Award submittal to the Co. Rd. Association.
  12. CRAM Ballot for proposed rule change in regard to the process of electing representatives to the CRAM Board of Directors. Motion Ancel, second Akin, that Board vote yes on the proposed amendment to CRAM's Constitution & By-Laws. All ayes.

13. Notification received from Terry Materials stating they will extend their 2010 price for materials into 2011. Board accepted Manager's recommendation that the RCRC bid the product in 2011 and thank Terry Materials for the opportunity.
14. Motion Stauffer, second Akin, that Board authorize Chair Bertsch to sign the 2010 Certification Books indicating that roads shown on the maps are under the jurisdiction of the RCRC, that the RCRC accepts responsibility for maintenance, that the roads are open to the public from May-October, and that the RCRC Board Certifies such to the State of Michigan. All ayes.
15. Letter from Carey & Jaskowski re: Hardwick v RCRC, Case # 06-725855-CH. Manager recommends Board review all open court cases in a special meeting. A special (Closed Session) meeting was scheduled for 6:00 p.m., January 27, 2010.
16. Motion Akin, second Stauffer, that Manager O'Rourke be authorized to sign the Priority Health Group Coverage Plan as presented. All ayes.
17. The Local Region 7D meeting will be held at 9:00 a.m., January 28, 2010. Board authorized Manager to negotiate in the RCRC's best interest. Board members will attend as they are able.
18. Motion Akin, second Stauffer, that Thomas McGinnis be added to the RCRC bank accounts. Approved signature list: Jackie S. Bertsch, R. Bill Ancel, Clinton L. Stauffer, Kimberly R. Akin, Thomas M. McGinnis, Timothy L. O'Rourke, Gloria Burns, Scott Eckstorm, Stefanie Simmons, Rebecca Ragan. All ayes.
19. Correspondence: 1) OSHA Form 300A for 2010. 2) NMRC Finance Conference in May. Burns and Simmons to attend. 3) Mike Stafford thank you to employee Barry Brown for his assistance. 4) E. Strater retirement; Ionia CRC. 5) MDOT Pre-con meeting for I-75 project. 6) Huron Pines Annual Meeting notice. 7) Higgins Lk. Foundation notice. 8) Thank you for road services from Cathy & Phil Cadieux. 9) Jerry & Lori Bell thank you for great job plowing Marvin Dr., Lyon Twp.. 10) RTA Meeting Notice. 11) Dave of Mio - thank you to employee Rocky Main for assistance. 12) MDOT pre-con meeting for M-18/I75 crack sealing project. 13) Senior's Choice Insurance - notice. 14. HL Chamber of Commerce thank you for assisting with TUT.
20. Manager/Engineering Report: 1) AmeriCorps volunteer Sarah Michaylak will work with us from January-October in the engineering department. 2) Safe Routes to Schools project on CR 100 has been submitted to the state for review. 3) Regional 7D meeting to be held at 10:00, Feb. 9, 2010 at the RCRC. 4) Manager has been appointed to the Bituminous Paving Committee. 5) Manager has been asked if he's interested in serving on the CRASIF Board. Board states that the CRASIF position is a very time-consuming job, agrees that the Manager's "plate is full" and chose not to give approval for Manager to serve at this time.
21. 1) Akin thanked Manager O'Rourke and Eng. Tech. Saxton for attending their Trestle Park meeting. Also thanks to the crew for taking such good care of the roads. 2) Ancel welcomed McGinnis to the Board. Also asks that Board & Staff consider joining the 52 Club at Artesia. 3) Stauffer states drivers have slowed down while plowing and are doing a good job. Welcome to McGinnis. 4) McGinnis thanks everyone for the warm welcome and states that he looks forward to working with them.

There being no further business to come before the Board, Chair Bertsch declared the meeting adjourned at 8:22 pm. The next regular meeting will be held at 7:00 p.m., January 27, 2011 at the Road Commission Office.